



West Side Health Care District

119 Adkisson Way Taft, CA 93268 (661) 765 - 7234

Board Meeting Agenda

Thursday, January 25, 2024, at 2:00 pm

1. **Call to Order/Pledge of Allegiance**

2. **Public Input**

This is the time for public comment. Members of the public may be heard on any item on the agenda. A person addressing the Board will be limited to five minutes unless the Chairperson grants a longer period of time. Comments by members of the public on an item on the agenda will only be allowed during consideration of the item by the Board. When the item is called, please raise your hand or stand if you desire to address the Board.

Members of the public may also, at this time only, address the Board on any non-agenda items, your comments will be limited to five minutes. You should raise your hand or stand at this time. Although Board Members may ask questions for clarification, the Board will not debate issues with the speaker. Non-emergency items may be rescheduled for a discussion at a later date. Please note, the Board may take action on non-agenda items only in emergency circumstances.

After the comments, the public is allowed to remain and listen or may leave at any time.

AMERICANS WITH DISABILITIES ACT (Government Code Section 54943.2) The West Side Health Care District is accessible to persons with disabilities. Disabled individuals who need special assistance to attend or participate in a meeting of the West Side Health Care District may request assistance at 119 Adkisson Way Taft, California, or by calling (661) 765-7234. Reasonable effort will be made to accommodate individuals with disabilities by making meeting materials available in alternative formats. Requests for assistance should be made five (5) working days in advance of a meeting whenever possible.

3. **Approval of Minutes**

Board Meeting Minutes – Thursday, December 21, 2023

4. **Financial Review**

- A. District CPA, Kelly Hohenbrink, will join the meeting via telephone.
Review and Discussion- Receive the Unaudited December 2023 Financial Reports.

5. **Form 700, Review and Sign for Submission**

6. Nominations from the Floor and Board Elections of the 2024 Board Officers and Committee Members

1. Board President (2023 = Eric Cooper)
2. Board Vice President (2023 = Adele Ward)
3. Board Secretary/Treasurer (2023 = Ginny Miller)
4. Finance Committee Members (2023 = Eric Cooper and Ginny Miller)
5. Facilities Committee Members (2023 = Eric Cooper and Darren Walrath)
6. Personnel Committee Members (2023 = Adele Ward and Jan Ashley)
7. Community Outreach Members (2023 = Jan Ashley and Darren Walrath)

7. Annual Review and Approval of Policy and Procedures

- A. West Side Family Health Care- Miscellaneous Policies

8. Administrative Staff Reports

- A. November 2023, General Information- Attached for informational purposes only.
- B. Discussion- Expanding Weekend Hours at West Side Family Health Care
- C. Discussion/Approval to Close the Clinic at 6:00 pm the night of the Employee Appreciation Event, Friday, March 8, 2024.

9. Committee Updates

- A. **Finance Committee**
Eric Cooper or Ginny Miller
- B. **Facilities Committee**
Eric Cooper or Darren Walrath
- C. **Community Outreach**
Jan Ashley or Darren Walrath
- D. **Personnel Committee**
Adele Ward or Jan Ashley
- E. **Additional Board Member Input**

This Portion of the meeting is reserved for Board Members to present information, announcements, or other items that have come to their attention. A Board member may request that an item is placed on the agenda for consideration at a future meeting or refer an item to the Executive Director for a formal report. The Board will take no formal action at this time.

10. Closed Session

Adjourn to session closed to the public as legally permitted. Any reportable action taken will be announced in Open Session.

- A. Public Employee Performance Evaluation (California Government Code Section 54957): Executive Director

11. **Open Session**
12. **Items for Future Agendas**
13. **Adjournment**